

Boundary County Library Board of Trustees Meeting Minutes

Date: September 19th, 2024

Time: 10:00 a.m.

Location: Bonners Ferry Annex Building

6566 Main St. Bonners Ferry, ID

Regular Meeting

Call to Order: 10:00 a.m.

Members present: Bob Blanford, Aaron Bohachek, Lee Colson, Wendy McClintock, Ken Blockhan, Jr.

Members Absent: None

Public Comments: None

Agenda Items:

- **ACTION ITEM:** Approval of minutes from June 13th, July 18th, August 15th
June 13th, Motion to approve minutes: Ken Blockhan, Jr.
Second: Wendy McClintock. Unanimous in favor.
July 18th, Motion to approve minutes: Ken Blockhan, Jr.
Second: Lee Colson. Unanimous in favor.
August 15th, Motion to approve minutes: Bob Blanford
Second: Lee Colson. Unanimous in favor.
- **ACTION ITEM:** June 2024 meeting conflicts with the Juneteen national holiday and needs to be rescheduled.
Motion to move June 2025 meeting to Wednesday, June 18: Aaron Bohachek
Second: Bob Blanford. Unanimous approval.

New Business

- Discussion of Public Rules of Etiquette disclaimer on sign-up sheet for public comments. Expectations, such as no interruptions, professionalism, courtesy and respect were mentioned. The fact that a public discussion period is not required by law was raised.
- Trespass document discussion: Board members reviewed and discussed policy paperwork that clarifies when, how and who may be trespassed from the library.
- Discuss roof repair contract: Board members were presented with two roof repair proposals from C&K roofing (\$69,900) and Bogie and Sons (\$38,841). While the Bogie and Sons proposal was hand written, it was drastically less expensive and seemed more serious, with far more detail than the C&K bid. The company also comes well recommended, as they are also repairing the roofs of the Museum and Sheriff's office. BF Builders will also be hired as a contractor to add an access hatch from the inside of the building.
Motion to hire Bogie and Sons, paid from the Library's building fund: Aaron Bohachek
Second: Wendy McClintock. Unanimous in favor.

Director's Report:

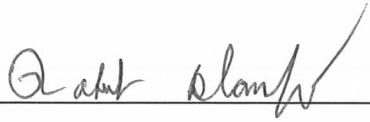
- Five year trends were discussed, as well as the steady growth of the library and changing needs of the community. One interesting fact was the equal number of interlibrary loans that are sent and received annually, showing that our collection is well curated with desirable titles.
- First aid training for the staff was discussed, as well as the possibility for others to join the training. The library will have to close for the training period.

Adjournment of meeting:

Motion to adjourn meeting at 11:08 a.m.: Aaron Bohachek

Second: Ken Blockhan, Jr., Unanimous approval.

Approved: _____



Date:

10/17/24